

**APPLICATION FOR EMPLOYMENT**

Position Applied for \_\_\_\_\_

Affix  
Latest  
Photograph

**PERSONAL DETAILS**

1) Name in full \_\_\_\_\_  
(First Name) (Middle Name) (Surname)

2) Father's Name \_\_\_\_\_  
(First Name) (Middle Name) (Surname)

3) Date of Birth \_\_\_\_\_ Age \_\_\_\_\_ years, Place of Birth \_\_\_\_\_ State \_\_\_\_\_  
(DD MM YY)

4) Qualification \_\_\_\_\_

5) Nationality \_\_\_\_\_ Religion \_\_\_\_\_

<p>6) Present Address</p> <p>Address _____</p> <p>_____</p> <p>_____ PIN _____</p> <p>Resi. Tel _____ Mobile _____</p> <p>E-mail _____</p>	<p>Permanent Address</p> <p>Address _____</p> <p>_____</p> <p>_____ PIN _____</p> <p>Resi. Tel _____</p>
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7) Marital Status \_\_\_\_\_ Gender \_\_\_\_\_

8) Spouse's Name \_\_\_\_\_ Occupation \_\_\_\_\_

9) Passport Number \_\_\_\_\_ Valid till \_\_\_\_\_ PAN No \_\_\_\_\_

10) Personal Details Height \_\_\_\_\_ Weight \_\_\_\_\_ Blood Group \_\_\_\_\_ Vision \_\_\_\_\_  
(cms) (kgs)

11) Bank Detail:

Bank Name	A/c Type	A/c Number

**12) Family Detail (Include Parents & Others)**

S.No.	Name	Relationship	Date of Birth	Occupation
1				
2				
3				
4				

**13) Education****(Start from 10<sup>th</sup> stnd.)**

Sl. No.	Qualification	Major subjects	Name of School/collage	Board/university State	Year		Grade / Percentage
					From	To	
1							
2							
3							
4							

Reasons for gaps (if any) \_\_\_\_\_

**14) Training**

Course	Period of Training		No of Days	Institute / Faculty	Location
	From	To			

**15) Any outstanding achievements (Education or Professional)**


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**16) Employment History (In reverse chronological order, current employment on SL. No. 1)**

Sl. No.	Name of the company	Period of Work		Designation	Cost of Company (Per Annum)	Reasons for Leaving
		From	To			

**17) Can we refer to previous employer?** \_\_\_\_\_

**18) Please give reference and contact details (Mobile nos)Of atleast two persons acquainted withYour professional work (not relatives)**

**References** \_\_\_\_\_  
\_\_\_\_\_

**19) Do you have a bond/agreement or contact with your present employer? : (yes/No)**  
**(If yes, when will it end?)** \_\_\_\_\_

**20) If selected when can you join?** \_\_\_\_\_

**21) Hobbies/Interests**  
**(Sports/Games/Cultural/Social)**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Declaration:**

I hereby declare that the above information furnished by me is true to the best of my knowledge and belief. I also declare that no information has been deliberately concealed or distorted by me.

I am aware that if found otherwise, my employment can be terminated by the management at any time.

Date: \_\_\_\_\_

Place: \_\_\_\_\_

Signature: \_\_\_\_\_